**Minutes**

**Meeting 1: 16/01/18**

Members present: Kirsty MacRae, Igor Bliznets, Chris Lewis, Theo Brown, Tommy Parkinson.

Roles decided:

Scrum Master: Theo

Product Owner and Web Designer: Kirsty

Database Designer: Chris

Programmers, Testers, Information Architects: Shared between all other members.

Agreed that php will be used for the back end.

Group chat set-up and email addresses taken.

By next week:

* Trello board set up (Kirsty).
* initial web designs for the main pages (Kirsty).
* ERD (Chris).

**Meeting 2: 23/01/18**

All members present, new member added, Mike, who will also be a programmer/tester.

Points discussed:

* Oracle database will be used.
* Discussed Mike’s opinion on what languages should be used. Decided to continue with PHP and look into whether to use any frameworks.
* Each of the programmers/testers will be responsible for creating different parts of the functionality. Briefly looked at what these areas will be (ie. voting, login, statistics).
* Discussed test plan. Suggestions included: test driven development and programmers testing their own sections of system as they go; programmers testing parts of the system they didn’t code; doing both of the above; whether unit testing can be done in PHP. All members agreed to consider this further.
* Will user have to login before viewing anything at all? Or will index be adapted so that recent idea posts are displayed before logging in but in order to comment or vote, user must login? Product owner will have to check.
* Github will be used.

For next week:

* Product owner will start creating user stories (Kirsty).
* Database connection will be functioning (Chris).
* Setup Github repository and add all members (Theo).

**Meeting 3: 06/02/18**

All members present.

Scrum poker was played in order to agree on difficulty levels for each user story. Each member has been assigned the following user stories to work on for sprint one:

* Theo: User idea submission. Difficulty: 1.5.
* Igor:
* Tommy:
* Myke:
* Chris: QA Manager category management. Difficulty: 2.

Sprint one to be reviewed on 13/02/18.